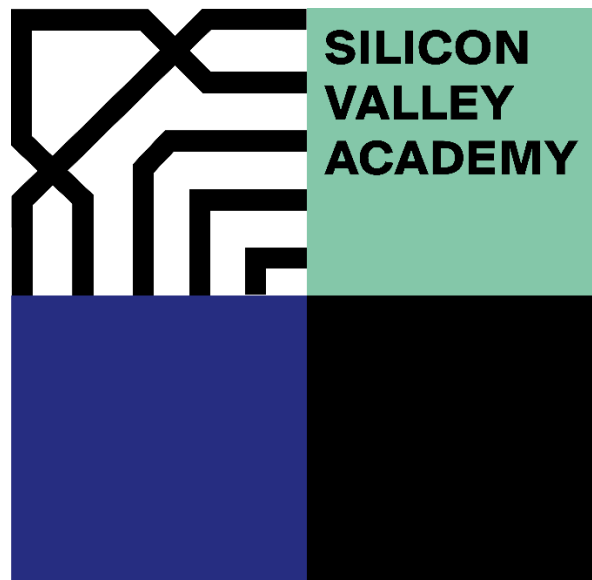


Silicon Valley Academy

## Reopening Plan

2020-2021



### COVID-19

## Prevention, Monitoring, and Response

Per directives provided by the  
*Santa Clara Public Health Department*  
*California Department of Public Health*  
*Santa Clara Department of Education*  
*California Department of Social Services: Child Care Licensing*

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## INTRODUCTION

Silicon Valley Academy's COVID-19 Reopening Plan is based upon guidance set forth by the Santa Clara Department of Health, the California Department of Public Health, the Santa Clara Department of Education, and the California Department of Social Services: Child Care Licensing. Due to the nature and ever-changing conditions around COVID-19, this is a living document and will be updated as needed to reflect the most current information and guidelines.

## COMMUNICATION

Silicon Valley Academy will keep parents informed of any relevant changes to COVID-19 guidelines and reopening plans. SVA has put in place a COVID-19 Designee for the school. The COVID-19 designee is responsible to attend regular designee meetings with the Santa Clara County Department of Public Health and Department of Education, ensure proper procedure is followed by the school, update staff members and families to the newest guidelines, and report to the Public Health Department any known cases.

Principal Mona Nezzar is SVA's COVID-19 Designee.

- [mnezzar@svamail.com](mailto:mnezzar@svamail.com)
- (408) 243-9333

Vice Principal Lina Arab is SVA's backup COVID-19 Designee.

- [larab@svamail.com](mailto:larab@svamail.com)
- (408) 243-9333

Any concerns or questions should be directed to SVA's principal/ COVID-19 designee or its vice principal/ backup COVID-19 designee.

## PREKINDERGARTEN

SVA will be offering both an in-person and online distance learning option for our Prekindergarten students. For in-person instruction, parents may enroll their child in either the full-day (8:30am-3:00pm) option or the half-day (8:30am-11:30am) option.

Currently, the maximum number of students, both full and half-day, and personnel allowed in our in-person Pre-K class is 16.

## ELEMENTARY SCHOOL

SVA is currently only offering online distance learning for its KG-5<sup>th</sup> grade students. As conditions improve, SVA will consider offering a hybrid model. The Reopening Plan will reflect any changes.

For students who require extra support, SVA offers limited in-person small cohorts for limited instruction, targeted support services, and facilitation of distance learning.

## MIDDLE SCHOOL

SVA is currently only offering online distance learning for its 6<sup>th</sup>-8<sup>th</sup> grade students. As conditions improve, SVA will consider offering a hybrid model. The Reopening Plan will reflect any changes.

For students who require extra support, SVA offers limited in-person small cohorts for limited instruction, targeted support services, and facilitation of distance learning.

## ACCELERATED HIGH SCHOOL

SVA is currently only offering online distance learning for its high school students. As conditions improve, SVA will consider offering a hybrid model. The Reopening Plan will reflect any changes.

For students who require extra support, SVA offers limited in-person small cohorts for limited instruction, targeted support services, and facilitation of distance learning.

## SOCIAL DISTANCING PROTOCOL & SIGNAGE

Social Distancing Protocols have been updated and submitted to the Santa Clara County of Public Health. The Protocol is distributed to all workers, and it is accessible to all officials who are enforcing the Order.

SVA has printed (1) an updated COVID-19 PREPARED Sign and (2) a Social Distancing Protocol Visitor Information Sheet, and both are posted prominently at all facility entrances.

## CAPACITY LIMITATIONS

SVA must comply with the limitations established in the Santa Clara County Public Health Mandatory Directive on Capacity.

- **Prekindergarten:** Children ages zero to five will be assigned to stable cohorts that are as small as practicable
  - Cohorts can include no more than 16 students and personnel.
- **KG-12:** Currently, SVA is not offering in-person instruction for elementary, middle, and high school students.
  - SVA does offer, at a very limited capacity, small cohorts for limited instruction, targeted support services, and facilitation of distance learning for students in need of support.
- SVA will limit, to the greatest extent feasible, the number of cohorts of students with which each member of its personnel comes into direct contact. This reduces transmission risk and reduces the number of personnel and students who would have to be tested and quarantined in the event that someone tests positive for COVID-19.

- Any personnel joining a stable cohort solely for purposes of providing a short break to other personnel in the cohort will, to the extent practicable, maintain at least six feet of distance from other personnel and students in the cohort.

## STABLE COHORTS

A cohort is a stable group of no more than 14 students and no more than two supervising adults (or a configuration of no more than 16 individuals total in the cohort) in a supervised environment in which supervising adults and students stay together for all activities (e.g., meals, recreation, etc.), and avoid contact with people outside of their group in the setting.

Utilizing cohorts minimizes the number of people exposed if a COVID-19 case is identified in a student or staff member of a particular cohort. This facilitates more efficient contact tracing in the event of a positive case; and allows for targeted testing, quarantine, and isolation of a single cohort instead of an entire population of students and staff in the event of a positive case or cluster of cases.

SVA will assign students who live together or carpool together to the same cohort, if possible.

SVA will avoid moving students from one cohort to another, unless needed for the student's overall safety and wellness.

Students and staff in one cohort shall not physically interact with students and staff in other cohorts, or parents of students in other cohorts.

Cohorts will be kept separate from one another for special activities such as art, music, and exercise.

Recess time and other activities will be staggered so that no two cohorts are in the same place at the same time.

Substitute staff who are covering for short-term staff absences will be allowed but may only work with one cohort of students per day.

Meetings among staff from different cohorts will be conducted remotely, outdoors, or in a large room in which all personnel wear cloth face coverings and maintain at least 6 feet distance from others. Outdoor meetings and meetings in large rooms with the windows open are preferred over meetings in small rooms with windows closed.

## PROGRAM PARTICIPATION LIMITATION

Students may participate in only one Program at a time and may not move from one Program to another more than once every 3 weeks.

- **Prekindergarten:**
  - Pre-K students cannot attend more than one childcare program, after-school program, or other child activity within the same three-week period.

- **KG-12:**

- KG-12 students receiving in-person instruction can only attend school and one additional youth activity, such as a before- or after-school program or activity.
- KG-12 students participating in a distance learning hub can only participate in the distance learning hub and one additional youth activity, such as a before- or after-school program or activity.

## **RECORD KEEPING**

SVA will maintain records of personnel and participants assigned to each stable cohort, any changes to those assignments, and the dates of such changes.

SVA will maintain daily attendance records for personnel and participants.

SVA will track and document incidents of possible exposure.

All records required to be maintained will be kept for a minimum of 1 month to allow the Santa Clara County Public Health Department to conduct case investigation and contact tracing in the event that a COVID-19 case or close contact is identified in connection with the Program.

## **PHYSICAL DISTANCING**

### **Drop-Off and Pick-Up**

- Parents or other individuals dropping off or picking up students by car should remain in their vehicles to the extent possible.
- If in-person drop-off or pick-up is necessary, only a single individual should drop-off or pick-up the child.
  - If possible, the same individual should drop-off and pick-up the child every day; avoid designating those at high risk.
- Drop-off and pick-up will take place at the entrance of SVA's facility to avoid entry into the facility.
  - Adequate space to allow for social distancing will be given when dropping off and picking up students.
  - If guardians/caregivers must enter the classroom for a specific reason, they must enter and exit the room one person at a time to allow for social and physical distancing. Moreover, they must wash their hands/use hand sanitizer upon entry and wear a face covering.
- For Prekindergarten, the back-gate entrance to Pre-K is the designated drop-off and pick-up location.
  - Individuals are highly encouraged to bring their own pens when signing students in and out of Pre-K; pens will be available if needed. Staff will collect pens immediately after a

single use, deposit them in a cleaning area, and provide a sanitized pen to the next individual.

## **Stable Cohorts**

- Stable cohorts will be kept apart from each other at all times.
- Within a stable cohort:
  - **Prekindergarten:**
    - Pre-K students and personnel may engage in physical contact as necessary given the needs of children under age 5.
  - **KG-5:**
    - KG-5<sup>th</sup> grade students and personnel are to maintain at least six feet of distance from each other as much as possible.
    - KG-5<sup>th</sup> grade students are to be seated at least six feet from personnel and, ideally, six feet or more from other children
  - **6-12:**
    - 6<sup>th</sup>-12<sup>th</sup> grade students must maintain at least six feet of distance from other students at all times, and personnel shall maintain at least six feet of distance from students at all times.
- SVA will assign stable seating arrangements for students, if practicable and to the extent feasible, to ensure that close contacts within stable groups are minimized and easily identifiable.
- If SVA has multiple stable cohorts, it will hold outdoor play time or activities in separated areas designated by cohort and/or staggered throughout the day so that students and personnel from different cohorts are not outdoors in the same area at the same time.

## **Personnel**

- All personnel shall maintain at least a six-foot distance from all other personnel and any visitors.
- SVA shall hold meetings/trainings for personnel remotely if feasible. If meetings/training for personnel must occur in-person, SVA will hold meetings/trainings outdoors, if feasible, and ensure all personnel are at least six feet apart at all times.
- SVA shall not allow personnel to eat together in any indoor spaces, such as break rooms and offices. When possible, personnel will be strongly encouraged to take their meals outdoors, or if not, to eat alone at their own workspaces.

## **LIMITATIONS ON VISITORS & EVENTS**

SVA will only allow necessary visitors and limit the number of students and staff who come into contact with them.

SVA will require visitors to respond to a COVID-19 health screening if they are expected to be present onsite for 15 minutes or longer.

Visitors must wash their hands or use hand sanitizer upon arrival and wear a face covering for the entire duration of the time that they are present at SVA.

Visitors must maintain at least six feet or more of distance from personnel. Visitors may not enter any room with students present and, if visitors and students are outdoors, visitors must maintain at least 25 feet of distance from students.

SVA may hold tours for visitors considering participation in SVA programs. Tours will be limited to two visitors per tour and will be as brief as possible.

### **HYGIENE, CLEANING, & OTHER MEASURES**

SVA has posted signage in high visibility areas to remind students and staff of proper techniques for handwashing and covering of coughs and sneezes and other prevention measures.

SVA will conduct as many classes and activities as possible in outdoor spaces.

SVA will increase circulation of air from outside (e.g., by opening windows and doors) to the extent feasible, unless doing so would pose a health or safety risk to individuals using the facility (e.g., allowing in smoke or exacerbating asthma or allergy symptoms).

SVA will minimize sharing of materials to the extent feasible, and any toys/materials used by multiple students will be cleaned between uses. SVA will limit use of supplies and equipment to one group of students at a time and clean and disinfect between uses pursuant to CDC guidance.

SVA will minimize staff and students' contact with high-touch surfaces (e.g., propping open doors) to the extent feasible.

At least daily, and more frequently if feasible, SVA will clean and disinfect frequently touched hard surfaces, such as tables, desks, chairs, door handles, light switches, phones, copy/fax machines, bathroom surfaces (toilets, countertops, faucets), drinking fountains, and playground equipment if used by more than one group, as well as shared objects (toys, games, art supplies, books) pursuant to CDC guidance.

SVA staff will be using cleaning products approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list "N" and follow product instructions. All cleaning products will be kept out of children's reach.

SVA will teach and reinforce proper handwashing technique; avoiding contact with one's eyes, nose, and mouth; and covering coughs and sneezes.



SVA will make available adequate supplies to support healthy hygiene behaviors, including soap, tissues, no-touch trashcans, face coverings, and hand sanitizer (with at least 60 percent ethyl alcohol) for personnel and students.

SVA will ensure students wash their hands or use hand sanitizer upon arrival, after using the restroom, after playing outside, before and after eating, and after coughing or sneezing. These routines will be conducted with appropriate distancing between students.

- SVA personnel will model and practice handwashing before and after eating, after coughing or sneezing, after playing outside, and after using the restroom.

SVA will serve food individually plated or bagged. SVA will not allow sharing of food and utensils and buffet or family-style meals.

### **Prekindergarten:**

- All personal items must be labeled and kept in the student's designated cubby/bin to ensure personal items are separate from others.
- SVA staff will have a container for toys that need to be cleaned, sanitized, or disinfected before being introduced back into the classroom environment. SVA staff has removed all soft toys from the classroom.
- Personal toys and blankets will be sent home with the family each day to be washed.
- SVA will serve snack food individually plated or bagged.
- Nap time cots will be cleaned daily before student use.
- Hand sanitizer will be out of the reach of Pre-K students and will only be provided under supervision.

## **HEALTH SCREENINGS**

SVA has posted signs at all entrances instructing students, personnel, and all others not to enter the facility if they have any COVID-19 symptoms.

- COVID-19 symptoms include fever of 100.0 degrees Fahrenheit or more, chills, cough, shortness of breath, difficulty breathing, fatigue, muscle or body aches, headache, confusion, recent loss of taste or smell, sore throat, nausea, vomiting, or diarrhea.

SVA will encourage personnel to be tested for the SARS-CoV-2 virus at least once every four weeks.

SVA will conduct a daily COVID-19 symptom screening for all personnel and Program participants upon arrival and admission into the facility. If an affirmative answer is given to any of the questions below, SVA will not permit said person (student, guardian, caregiver, personnel, visitor, etc.) from entering the facility

1. Are you a confirmed COVID-19 case?

2. Have you had any of the following COVID-19 symptoms within the last 24 hours?
  - a. fever of 100.0 degrees Fahrenheit or more (SVA will take a temperature check as well), chills, cough, shortness of breath, difficulty breathing, fatigue, muscle or body aches, headache, confusion, recent loss of taste or smell, sore throat, nausea, vomiting, or diarrhea.
3. Have you been in contact with someone who tested positive for or been diagnosed as having COVID-19 or any other communicable disease?
4. Have you traveled outside the county within the past 10 days?

SVA personnel will also conduct a visual wellness check upon arrival and will continue to monitor throughout the day for any changes.

SVA has identified an isolation room as well as an outdoor area to separate anyone who exhibits COVID-19 symptoms.

Any student or personnel exhibiting symptoms will immediately be required to wear a face covering (if not wearing one already) and wait in the isolation room/area until they can be transported home or to a healthcare facility, as soon as practicable. For serious illness, 9-1-1 will be called without delay.

## **FACE COVERING**

SVA has posted signage in high visibility areas to remind students and staff of (1) when and where face coverings are required and (2) appropriate use of face coverings.

SVA will communicate with all staff and families regarding expectations for use of face coverings at school and how to wash face coverings.

SVA will educate students, particularly younger students, on the rationale and proper use of face coverings.

A face covering must be worn at all times while on SVA campus, unless mentioned under Exemptions below.

## **Personnel**

- All personnel shall wear a face covering at all times while at work.
  - If any personnel are unable to wear a face covering for medical reasons, they will not be allowed to have direct contact with students.
- Personnel may consider using face coverings with clear windows or a face shield with an appropriate seal (cloth covering extending from the bottom edge of the shield and tucked into the shirt collar) during phonological instruction to enable students to see the staff member's mouth and in settings where a face covering poses a barrier to communicating with a student who is hearing impaired or a student with a disability.

## Students

- All students ages 2 and up must wear face coverings at all times.

## Children & Adults

- All adults picking up or dropping off students must wear face coverings.
- Anyone over the age of 2 must wear a face covering at all times.
- All visitors must wear face coverings at all times.

## Exemptions

- Face coverings shall not be required for
  - children under 2 years of age
  - anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance
  - students with special needs who are unable to tolerate a face covering
  - any individual who a healthcare professional has advised should not wear a face covering because they have a medical condition that would make wearing a face covering dangerous
  - anyone during the time that they are eating, drinking, or addressing another biological need that requires the removal of a face covering
  - communication by or with someone who is hearing impaired
  - when students are actively exercising outdoors provided that they remain at least six feet distance from others at all times
  - when engaged in activities during which wearing a face covering may pose a danger

## CLASSROOM SETTING

SVA class sizes will be as small as practicable.

SVA will distance teacher and staff desks at least six feet away from students' desks to minimize the risk of adult-to-child disease transmission.

SVA will assign stable seating arrangements for students to ensure that close contacts within classrooms are minimized and easily identifiable.

SVA will move as much instruction and as many activities as possible to outdoor spaces and other larger spaces to allow for greater distancing between students and greater dispersion of viral particles.

SVA will train staff and students to maintain at least six feet of distance from each other as much as possible.

SVA will increase ventilation by increasing outdoor air circulation (e.g., by opening any operable windows and/or doors), unless doing so would pose a health or safety risk to individuals using the facility (e.g., allowing in pollen or smoke or exacerbating asthma symptoms).

SVA will reduce the amount of furniture and equipment in the classroom to facilitate distancing and reduce high-touch surfaces.

Student desks will be faced in the same direction (and not facing each other) to minimize risk of disease transmission, if feasible.

SVA will ensure adequate supplies to minimize sharing of high-touch materials (art supplies, equipment, electronic devices, etc.) to the extent practicable, or limit use of supplies and equipment to one group of students at a time and clean and disinfect between uses.

SVA will keep students' belongings separate so that students do not come in contact with other students' belongings.

SVA will place markings on classroom floors to facilitate physical distancing.

### **Prekindergarten**

- SVA staff will arrange developmentally appropriate activities for smaller group activities and rearrange furniture and play spaces to maintain 6 feet of separation, when possible.
- SVA will try to provide each student with his/her own box of supplies to minimize sharing.
- SVA staff will try to reduce time spent indoors by taking students outside, weather permitting as much as possible.
- SVA staff will plan as many activities as possible that do not require close physical contact between multiple children.
- SVA staff will have spacing instructions in both indoor and outdoor spaces that are developmentally appropriate and easy for children to understand, such as placing markers on the floor of where to stand in line.
- SVA staff will spread children out on tables and use name cards to ensure adequate spacing of children.
- Snack & Lunch
  - Students will practice proper handwashing before and after eating.
  - Snacks will be provided in individual portions and delivered by staff wearing gloves.

- Students and staff are not allowed to share or touch each other's food; therefore, students' meals need to be sent in a thermos as teachers will not be warming up their food.
- Students must feed themselves. Teachers cannot help students finish their meals. Teachers may simply encourage students to eat.
- SVA staff will immediately clean and disinfect tables after meals.
- There will be no sharing of utensils and buffet or family-style meals.
- SVA staff will implement outdoor mealtimes when possible and weather allows.
- Nap Time
  - Cots will be placed 6 feet apart, with heads in opposite directions.
  - Nap time cots will be cleaned daily before student use.

## NON-CLASSROOM SETTING

### Restrooms

- SVA will stagger restroom use by groups of students to the extent practicable.

### Snack & Lunch

- Snack and lunch time will be held outdoors, whenever practicable.

### Physical Education, Playgrounds, and Recess

- SVA will conduct activities outdoors whenever possible, with appropriate physical distancing within cohorts to the extent practicable.
- SVA will hold outdoor activities in separated areas designated by class and/or staggered throughout the day.
- SVA will place markings on the playground to facilitate physical distance between stable cohorts.
- SVA will instruct playground supervisors to keep stable cohorts apart to the extent practicable.
- SVA will limit use of shared playground equipment in favor of physical activities that require less contact with surfaces and allow for greater physical distancing.
- Cloth face coverings must be worn during indoor physical conditioning and training or physical education classes. Activities that require heavy exertion will be conducted outside in a physically distanced manner without face coverings.
  - Activities conducted inside shall be those that do not require heavy exertion and can be done with a face covering. Students shall take a break from exercise if any difficulty in breathing is noted and shall change their face covering if it becomes wet and sticks to the student's face and obstructs breathing.

- SVA playground recess supervisors shall carry first aid kits that include hand sanitizer, face coverings, and gloves.

## **Lockers**

- SVA will minimize use of lockers to avoid unnecessary mixing and congregation of students in hallways.

## **Hallways**

- SVA will minimize congregate movement through hallways as much as practicable. For example, SVA will stagger passing times when necessary or when students cannot stay in one room and establish designated one-way walking/passage areas.

## **TRAVEL**

All travel, especially for non-essential purposes, is highly discouraged.

As of December 2, all persons traveling into Santa Clara County, whether by air, car, train, or any other means, directly or indirectly from a point of origin greater than 150 miles from the County's borders must quarantine for 10 days and monitor for COVID symptoms for 14 days upon arrival. Quarantine means staying at home or another place of temporary shelter without contact with any persons other than members of one's own immediate traveling party or one's household.

## **COVID-19 TESTING, REPORTING, & RESPONSE**

### **Symptomatic Individuals (Not Close Contacts to a Case)**

- SVA requires students and personnel to get tested as soon as possible after they develop one or more COVID-19 symptoms.
- Return to Program:
  - Individuals who test negative for COVID-19 and are not close contacts of confirmed COVID-19 cases must remain at home until at least 24 hours after resolution of fever (if any) and improvement in other symptoms.
  - Documentation of the negative test result must be provided to SVA's administration.
    - In lieu of a negative test result, SVA may allow symptomatic students and personnel who are not close contacts of a confirmed COVID-19 case to return to school with a medical note by a physician that provides the date they were seen, an alternative explanation for symptoms, and reason for not ordering COVID-19 testing.

### **Close Contacts of a Confirmed COVID-19 Case**

- A close contact is defined as someone who was within six feet of a person infected with COVID-19 for at least 15 minutes at any time beginning two days before the infected person

had symptoms or tested positive. Close contacts include people who had 15 minutes of continuous contact with the infected person, as well as people who had repeated short-duration interactions with the infected person.

- All students or personnel who had close contact with a COVID-19 positive person OR who are members of a stable cohort with the COVID-19 positive person will be sent home and instructed to quarantine at home for at least 10 days after their last exposure to the positive case and should continue monitoring for symptoms for a full 14 days.
- For confirmed COVID-19 cases who are unable to isolate from other household members, household close contacts must isolate until 10 days after the case completes their isolation period. This may be 20 days or more.
- Testing:
  - A close contact who has or who develops symptoms should be tested immediately.
  - A close contact without symptoms should get tested around day 6 of their quarantine period.
    - If testing is done earlier than 6 days after the last exposure to the COVID positive person, then they should get tested again towards the end of the 10-day quarantine period.
  - If the close contact tests positive prior to the completion of their quarantine period, they must follow the requirements for positive cases below.
- Return to Program:
  - Close contacts without symptoms may end quarantine after day 10 from last exposure but should continue monitoring for symptoms for a full 14 days.
  - Close contacts who develop symptoms before day 10, but who test negative must remain in quarantine for at least 10 days AND until 24 hours after fever resolution and improvement in other symptoms, whichever is longer.
  - Close contacts who develop symptoms between days 11 – 14 but who test negative must remain in quarantine until 24 hours after fever resolution and improvement in other symptoms.

### **Individuals Who Test Positive for COVID-19 (Confirmed COVID-19 Cases)**

- SVA requires students and personnel to immediately report to SVA administration if a student or personnel tests positive for COVID-19 or if one of their household members or non-household close contacts test positive for COVID-19.
- Any SVA student or personnel who learns they have tested positive for COVID-19 while at SVA will be required to immediately go home or wait in an isolation room/area until they can be transported home or to a healthcare facility, as soon as practicable.
- SVA COVID-19 Designee will notify the County of Santa Clara Public Health Department within 4 hours of learning of any positive COVID-19 case via the Education Case and Contact Reporting Portal.

- Areas used by any COVID-19 positive person during their infectious period will be immediately closed off.
  - The infectious period is defined as 48 hours prior to onset of symptoms until 10 days after symptom onset, or if asymptomatic, from 48 hours before the date on which the positive test was collected until 10 days after.
  - Such areas may not be re-opened until they have been ventilated, cleaned, and disinfected.
    - To reduce risk of exposure, SVA will ventilate area and/or wait 24 hours before area is cleaned and disinfected. If it is not possible to wait 24 hours, SVA will wait as long as practicable.
    - SVA will ensure a safe and correct application of disinfectants using personal protective equipment and ventilation.
- SVA administrators will notify affected families and personnel of any positive COVID-19 case at SVA while maintaining confidentiality as required by state and federal laws.
- SVA will identify and notify all close contacts to a confirmed COVID-19 case within the Program.
  - All students or personnel who had close contact with a COVID-19 positive person OR who are members of a stable cohort with the COVID-19 positive person will be sent home and instructed to quarantine at home for at least 10 days after their last exposure to the positive case and should continue monitoring for symptoms for a full 14 days.
- Return to Program:
  - Symptomatic individuals who test positive for COVID-19 may return if it has been at least 10 days since their symptom onset AND at least 24 hours have passed since their last fever without the use of fever-reducing medications AND their other symptoms have improved.
  - Asymptomatic individuals who test positive for COVID-19 may return 10 days after their positive test result was collected.
  - Individuals who test positive for COVID-19 and have completed their isolation, as set forth above, shall not be required to provide a medical note or a negative test prior to returning to SVA.

No actions need to be taken for persons who have not had close contact with a confirmed COVID-19 case, and instead have had close contact with a person who was in close contact with a confirmed COVID-19 case.

## **SCHOOLS IN-PERSON STUDENT & STAFF MONTHLY REPORTING**

All schools in Santa Clara County, whether open for in-person instruction or not, must follow the instructions posted on [www.sccgov.org/schools](http://www.sccgov.org/schools) to provide the County Public Health Department with



a regular report on the number of individuals expected on campus for instruction, targeted support services, facilitation of distance learning, or other activity administered by the school.

SVA reports its number of individuals expected on campus by the 15<sup>th</sup> of each month.

## ADDITIONAL RESOURCES

Please visit the County Public Health Department's website at [www.sccgov.org/coronavirus](http://www.sccgov.org/coronavirus) for up-to-date information regarding the coronavirus and schools.

For specific questions related to school operations, please send your emails the Santa Clara County of Education: [schools@eoc.sccgov.org](mailto:schools@eoc.sccgov.org).

For additional information and resources for schools, please see:

- COVID-19 Prepared: Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year (Santa Clara County Public Health Department)
- Stronger Together: Recovery and Reopening Santa Clara County Schools (Santa Clara County Office of Education)
- COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year (California Department of Public Health)
- COVID-19 Industry Guidance: Schools and School-Based Programs (California Department of Public Health)
- Guidance for Small Cohorts/Groups of Children and Youth (California Department of Public Health)
- Providing Targeted, Specialized Support and Services at School (California Department of Public Health)
- Schools Guidance FAQs (California Department of Public Health)